



HALSTEAD

HOUSING AUTHORITY

In the Neighborhood Quarterly Newsletter

1st Quarter 2018 Edition

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**EQUAL HOUSING
OPPORTUNITY**

2018 Housing Authority Goals

We are always looking at ways to improve our facility in order to keep our property safe and secure. Here is a look at some of our goals for 2018.

Project Wide Goals

Update Parking Lot Striping & Signage – all parking lots

Adopt New Smoke Free Policy effective July 1, 2018

Cottonwood Goals

Complete roof installation on remaining buildings by the end of summer (Units 5-8 & 9-12).

Meadowlark Goals

Add an on-site additional storage unit on the south end of property.

Sunflower Goals

Add security lighting for west lot

Playground Clean-up & Maintenance

SET GOALS

- 1.
- 2.
- 3.



Office Recycle Discontinued

You may have noticed the recycle bins missing in front of the office. The city's 2018 contract with Nisly Brothers did not include recycling for businesses. The Housing Authority Office appreciated using the city recycle bins for several years for reduced & waived fees. The Housing Authority allowed tenants living near the recycle bins to utilize the bins. Due to the changing circumstances the office will not continue to recycle. We intend to explore price options for recycling in the future.

Occupancy Report:

Cottonwood Acres:

October	= 92%
November	= 96%
December	= 100%
4th Quarter Avg.	= 96%

Meadowlark:

October	= 94%
November	= 100%
December	= 88%
4th Quarter Avg.	= 94%

Sunflower Heights:

October	= 100%
November	= 100%
December	= 100%
4th Quarter Avg.	= 100%

Save the Date!



Important Dates to Remember!

Resident Advisory Board

The Resident Advisory Board meets on Tuesday January 9th at 6 pm.

Meetings are held each Quarter.

RAB Members:

- Chuck Bender, Chair
Holly Brown, Secretary
Blake Ervin, Member
Kara Mock, Member
Ginger Grider, Member
BJ Norris, Member

Thank you to all our RAB members for your service!



January

- Mon. Jan. 1 Holiday Office Closed – Happy New Year!
Tue. Jan. 9 Resident Advisory Board Meeting 6:00 – 7:00 pm
Fri. Jan. 19 Robin – Vacation Day
Wed. Jan. 24 Cottonwood Acres Annual Maintenance Inspections
Thur. Jan. 25 Meadowlark Annual Maintenance Insp. & Filter Change
Fri. Jan. 26 Sunflower Heights Annual Maintenance Inspection & Filter Change
Wed. Jan. 31 HHA Board Meeting 3:00 – 4:00 pm at HHA Office

February

- Wed. Feb. 14 Tenant Staff Meeting 9 am Cottonwood Comm. Rm
Wed. Feb. 28 HHA Board Meeting 3 pm HHA Office

March

- Sun. March 11 Daylight Savings Time Begins (Spring Forward)
Wed. March 28 HHA Board Meeting 3:00 pm – 4:00 pm at HHA Office
Fri. March 30 Holiday Office Closed – Good Friday

Dates not posted in newsletter will be posted on HHA Facebook page or office door

Quarterly Quote

“I hope that in this year to come, you make mistakes. Because if you are making mistakes then you are making new things, trying new things, learning, living, pushing yourself, changing yourself, changing your world. You’re doing things you’ve never done before, and more importantly, you’re doing something.”

Neil Gaiman



Annual Maintenance Inspections

It is time once again for our Annual Maintenance Inspections. This inspection is very detailed and will include inspection of the following items:

- Doors & Windows (all doors & windows must be accessible)
- Plumbing & Light switches
- Pull Alarms (Cottonwood/Meadowlark only- must be accessible)
- Smoke Detectors
- Appliances (must have access to stove burners and oven)

Inspections are scheduled for Jan. 24-26. We will also complete filter changes at Meadowlark and Sunflower Heights (Not Cottonwood).



Friendly Reminders:

The Halstead Housing Authority would like to remind tenants of the following:

Before Maintenance Inspections:

- ✓ Contact the office (316)835-2026 or Nikki's cell (316)833-3760 for **ALL** maintenance requests. Requests will not be tracked if they are not properly documented.
- ✓ Do not wait for inspections to give us a list of requests. Inspections can create up to 100 or more requests.
- ✓ Contact the office if we do not complete a request in a timely manner.

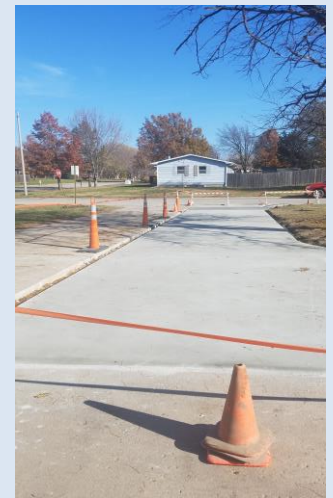
General Reminders:

- ✓ Notify the office if your phone number changes.
- ✓ Check your mailbox regularly. We've received several Post office notifications about mailboxes not being checked.
- ✓ Please, out of courtesy for others, do not smoke near the laundry rooms & mailboxes.

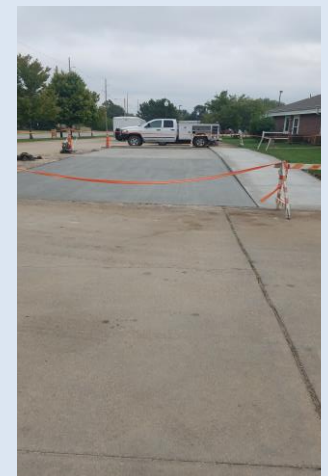
Parking Lot Repairs & Installation

The parking lot repairs & expansion are now complete. Becker Building finished all the lots in mid-November. This spring we plan to update the parking space striping and signage at all locations. We will also add security lighting to the new west lot at Sunflower Heights.

We appreciate your patience!



Sunflower Heights



Meadowlark

Halstead Housing Authority
815 W 6th
Halstead KS 67056

TDD: 1-800-766-3777

Phone: 316-835-2026

Fax: 316-830-6080 (*NEW FAX #*)

E-Mail:

housing@halstead.kscoxmail.com



Access us on the web!

Tenants can send us messages (privately) on Facebook:

<https://www.facebook.com/HalsteadHousingAuthority>

OR

View upcoming dates/events, place maintenance requests, or get apartment tours on-line:

<https://www.halsteadhousingauthority.com>



Simple 6 Can Chicken Tortilla Soup

Courtesy of:
All Recipes.com

Ingredients

- 1 Can White Chunk Chicken
- 1 Can Whole Kernel Corn
- 1 Can Black Beans
- 1 Can Ro-Tel
- 2 Cans Chicken Broth

Optional Toppings

- Tortilla Strips, Chips, or Fritos
- Shredded Cheese
- Avocado
- Cilantro
- Lime Wedges
- Sour Cream

Directions

Open cans of chicken, corn, beans, Ro-Tel, and broth. Pour all cans into a saucepan or stock pot. Simmer over medium heat until chicken is heated through. Top with optional toppings.