

HALSTEAD HOUSING AUTHORITY

In the Neighborhood Quarterly Newsletter 2nd Quarter 2017 Edition

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**EQUAL HOUSING
 OPPORTUNITY**

Pet & Service Animal Reminders

With spring in the air I think it is a good time to remind tenants with pets and service animals of the following:

- **LICENSE:** City Ordinance requires all pets & service animals to be licensed through the City every year in May. Please bring renewed license to the office for us to copy and place in your file.
- **LEASHES:** City Ordinance requires all pets & service animals to be on a leash when outside.
- **PET WASTE:** Tenants that do not regularly pick up their pet waste will be charged for pet waste removal services. The housing Authority is notified by the scoopers when we need to bill certain households.



Jennifer McClain - Grounds



The Housing Authority would like to introduce our newest employee, Jennifer McClain. Jennifer is PT Groundskeeper for Meadowlark & Sunflower Heights. She begins working in April. Larry will continue to mow & manage the grounds at Cottonwood Acres. Please welcome Jennifer when you see her.

Occupancy Report:

Cottonwood Acres:

January	= 92%
February	= 100%
March	= 100%
1st Quarter Avg.	= 97%

Meadowlark:

January	= 100%
February	= 100%
March	= 94%
1st Quarter Avg.	= 98%

Sunflower Heights:

January	= 95%
February	= 95%
March	= 90%
1st Quarter Avg.	= 93%

Save the Date!



Important Dates to Remember!

Smoke Free Policy Survey Results are in. Now what?

The Housing Authority's RAB met in March to review the Smoke Free Surveys. The RAB used the data from the surveys to make recommendations to the HHA board of directors. The HHA board will review the recommendations and post any upcoming policy changes in future memos and notifications.

Put this page on your fridge for easy reference

April

- April 11&12** OFFICE HOURS: 9am-11am & 1pm- 2:30 pm
Nikki at KS NAHRO
- Tue. April 11** Larry Out of Office - HVAC certification at KS NAHRO
- Tue. April 11** Resident Advisory Board Meeting 6:00 – 7:00 pm
Cottonwood Community Room
- Fri. April 14** HOLIDAY OFFICE CLOSED (Good Friday)
- Wed. April 19** Tenant Staff Meeting – Cottonwood Comm. Rm. 9 am
- Wed. April 26** HHA Board Meeting 3 pm HHA Office

May

- Mon. May 29** HOLIDAY OFFICE CLOSED (Memorial Day)
- Wed. May 31** HHA Board Meeting 3pm HHA Office
- TBD** Sunflower & Meadowlark Filter Changes
- TBD** Project Wide Pest Control Spray

June

- Wed. June 21** Tenant Staff Meeting Community Rm. 9 am
- Wed. June 28** HHA Board Meeting 3 pm HHA Office

Dates not posted in newsletter will be posted on HHA Facebook page or office door

“Be who you are and say what you feel, because those who mind don’t matter and those who matter don’t mind.”

—Dr. Seuss

Quarterly Quote



Cottonwood Acres Trench Master

THANK YOU LARRY!

Cottonwood Acres lost electricity to certain areas when a mole decided to eat through an underground electric line. HHA would like to say THANK YOU to Larry for hand digging a trench in order to lay much needed conduit underground.

The new conduit will protect the electric line and will not allow moles to unintentionally eat through it.

JOB WELL DONE!



VAWA Emergency Transfer Plan: HHA posted a proposed Emergency Transfer Plan for Victims of Domestic Violence, Sexual Assault, or Stalking. The proposed plans will be posted at all mailbox locations and can be requested in the office. The new policy allows victims the ability to transfer to another unit for their protection and security. All housing providers have 180 days from the effective date (December 16, 2016) to develop plans. The HHA Board of Directors will approve the proposed plan at the April 2017 Board Meeting. Tenants are encouraged to provide feedback, prior to the April board meeting.



Sunflower Heights Annual Spring Cleanup



In an effort to improve our curb appeal, HHA will place a large dumpster on the south side of the Sunflower apartments (southeast of mailboxes) in order for tenants to dispose of unwanted furniture and other large items. The dumpster will be requested in April. HHA will also be conducting a walk about inspection of the grounds and will notify any tenants of unsightly items needing to be removed from the premises. We hope to have 100% cooperation in order to keep our property looking nice. Mowing will also begin soon, so please help by disposing of trash properly & picking up your belongings (especially toys) regularly. Thank you!

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Access us on the web!

Tenants can send us messages (privately) on Facebook:

<https://www.facebook.com/HalsteadHousingAuthority>

OR

View upcoming dates/events, place maintenance requests, or get apartment tours on-line:

<https://www.halsteadhousingauthority.com>



Best Lemon Bars

www.delish.com

16 servings

Ingredients

Crust

1 c. Butter (room temperature)
2 ½ c. Flour
¾ c. Sugar
¼ c. Powder Sugar

Filling

2 c. Sugar
¼ c. Flour
6 lg. Eggs
¾ C. Lemon Juice
Lemon Zest (from 1 lemon)
1 Lemon

Directions

1. Preheat oven 350°. Spray 9"x13" baking pan heavily with nonstick cooking spray
2. Make crust: whisk butter flour, sugar until crumbles
3. Spread dough into pan and press to flatten. Bake 18 minutes until golden
4. Make filling: whisk sugar, flour, eggs, lemon juice, and zest until fully combined. Pour over baked crust return to oven and bake an additional 24-26 minutes.
5. Remove from oven and refrigerate 3-4 hours. Slice and garnish with powdered sugar & lemon wedge (*optional*)